




# Wedding Planner





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# Payment Checklist

Date: \_\_\_\_\_

VENDOR	PAYMENT DUE	PAYMENT SENT	PAPERWORK SENT

# Budget

TOTAL EXPENSE: \_\_\_\_\_

APPAREL	ESTIMATED	ACTUAL
ENGAGEMENT RING & WEDDING RING		
BRIDAL GOWN & jewellery		
VEIL/HEADPIECE		
GROOM'S SHOES		
GARTER		
OTHER		
<b>TOTAL APPAREL</b>	<b>\$</b>	<b>\$</b>

DECORATION, GIFT & FLOWERS	ESTIMATED	ACTUAL
BOW FOR CHURCH PEWS		
CANDLES, LIGHTING, BALLOONS		
BRIDE AND GROOM GIFT		
BOUQUETS		
RECEPTION & CARSAGES		
TABLE CENTERPIECES		
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>

# Bridal Shower Guest List

TOTAL GUESTS: \_\_\_\_\_

NAME	ADDRESS	PHONE	EMAIL



# Bridal Shower Guest List

TOTAL GUESTS: \_\_\_\_\_

NAME	ADDRESS	PHONE	EMAIL



# Bridal Shower Guest List

TOTAL GUESTS: \_\_\_\_\_

NAME	ADDRESS	PHONE	EMAIL





# Venue

YOUR LOCATION: \_\_\_\_\_

INFORMATION	VENUE 1	VENUE 2	VENUE 3
SITE TYPE			
ADDRESS			
PHONE NUMBER			
WEBSITE			
RENTAL FEE			
CAPACITY			
DEPOSIT SCHEDULE			
CANCELLATION COST			
QUESTIONS			
PARKING FEE			
CHAIRS PROVIDED			
SPEAKERS PROVIDED			
OUTDOOR SPACE			
COAT CHECK PROVIDED			
IN-HOUSE CATERING			







# Bridal Shower

YOUR LOCATION: \_\_\_\_\_

## DETAILS TO INCLUDE

DATE \_\_\_\_\_

CEREMONY TIME \_\_\_\_\_

CEREMONY ADDRESS \_\_\_\_\_

RECEPTION TIME \_\_\_\_\_

RECEPTION ADDRESS \_\_\_\_\_

RSVP NAME \_\_\_\_\_

RSVP NUMBER \_\_\_\_\_

## NOTES

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# Appointments

DATE	LOCATION	NOTES	TIME





Happy  
Marriage

